

RECORD OF PROCEEDINGS

Minutes of

Meeting

CONCORD TOWNSHIP BOARD OF TRUSTEES

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

February 22, 2017

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Call to Order

The Concord Township Board of Trustees met in regular session on Wednesday, February 22, 2017 at the Concord Township Administrative Building. Chairman Bart Johnson called the meeting to order at 7:00 p.m. In attendance were Trustees Bart Johnson, Joe Garrett, and Jason Haney.

Mr. Garrett moved and Mr. Haney seconded to approve the minutes from the February 8, 2017 meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Garrett moved and Mr. Haney seconded to approve the minutes from the January 19, 2017 joint work session with the Zoning Commission Board, County Commissioner Merrell, and County Sanitary representatives. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Public Input

Mr. Tom Curtin, Executive Director of Preservation Parks, spoke to the Board about the history, focus, goals, and facilities available through Preservation Parks in Delaware County. Gallant and Deer Haven Parks have indoor facilities that can be rented, and most parks have shelters available. Education and outreach programs reach about 9,000 people annually. Deer Haven will bring the Ice Age to Delaware County this summer and feature a full mastodon (see attached programs). Preservation Parks is looking for more opportunities in the southern part of the county. They will have a levy renewal and addition on the November ballot, which will cost the average \$250,000 property about \$78 per year.

Sheila Hiddleston, Director of the Delaware General Health District, introduced new representative, Lori Cannally, to the Board. Community gardens, and the increase of hospitalized flu cases, were discussed. A township representative will need to attend the March 14 District Advisory Council Annual Meeting.

Old Business

The part-time administrative assistant position will be increased to 25-30 maximum hours per week. Set hours at the township building will be required for a minimum of three days per week, four hours per day.

Mr. Johnson located a used road sweeper at District 6 for about \$3,600. A new sweeper would be \$12,000. He is also looking for a road grader. A pull-behind grader will be demonstrated on March 10 at the road department.

New Business

A complaint was received about leaves and debris collecting in the road gutters at Scioto Reserve. The road department will address tomorrow.

Scott Belcastro with Trebel LLC will discuss the township's energy renewal at the March 22 meeting and give an update on the program. The renewal is in July, with bidding in April. The first new billing cycle would be August.

A part-time employee is needed to replace the retirement vacancy at the road department. The position includes general building, road, and outdoor maintenance, landscaping, janitorial cleaning at park and township building, use of ladder, lifting of fifty pounds, about 25 hours per week at \$15.00 per hour. A job description will be posted on the township website and in the community.

There are problems at Concord Park with people trying to break into the concession stand. More lighting is needed. Bellpoint Youth Athletic Association will be fixing the garage door on the back of the stand. Locks were changed.

Mr. Haney is two weeks from finishing the Citizen Sheriff's Academy. The sessions have been very educational; last week he learned about the DTU and canine units.

Zoning Department

Zoning Inspector Ric Irvine received plans for the new Buckeye Valley Elementary School. He will review and let the school know they can request a waiver of zoning fees.

Mr. Irvine met with Mr. Garrett and resident Doug Butts. They are researching information about the zoning and planning back to 1955 when the Butts family began business on their B-1 property. There was no B-1 class in the original zoning code, and the property has been commercial since the 1950's. Whatever zoning class it was, is probably be grandfathered.

Road, Maintenance, and Fire Departments

In the matter of the Concord Township Fire Department using the former juvenile center for fire training, **Mr. Garrett moved and Mr. Haney seconded to adopt Resolution #022217-1, to proceed with the agreement with the City of Columbus to allow the Fire Department to use the former Scioto Juvenile Correction facility for the purposes for fire training, and grants the Chief the**

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authority to mutually agree with the City of Columbus to add additional dates and times that allows the department use of the facility beyond April 21, 2017. Vote: Haney-yes, Garrett-yes, Johnson-yes.

The Horton medic truck has been repaired and is back in service.

A thank you note was received from Eli Pinney Elementary School, for the fire department training over 240 fourth and fifth graders on CPR and AEDs.

The ditch was cleaned on Bean Oller near the white barn. Water is now flowing, but bubbling up farther down. The road department will inspect. A tile is also plugged on Ford Road and needs jetted.

The road department is looking into purchasing a used wood chipper, which would cost about \$16,000 used. JD Equipment has re-furbished equipment under state bid pricing.

The Delaware County Board of Elections confirmed there will not be a May election.

Mr. Holloway of Dublin Road has noise and safety concerns about kids shooting guns on nearby property. The Board recommends he contact the Sheriff again.

A complaint was received about Republic trash can collectors not standing up cans after dumping. Republic will be contacted. High winds may also be a factor.

It was noted Liberty Township hired a new fire chief, and Jerome Township's chief will be retiring soon.

It was clarified that residents can use the township building three times per year for personal events, but community groups (i.e. 4-H, scouts) can use multiple times per year.

New fire station update: Every day is an issue. Current problems are with stairs being torn out and reinstalled, stone not sticking to wall, and range vent hood and sprinkler installations. At what point are issues from architect/design flaws, but township gets stuck paying the bill? Lengthy discussion continued.

EMS billing update - The first claim reports should be received later this month.

The new fire car is getting a lot of use. A new truck bed will be needed in 1-2 years.

The Prosecutor's office will be consulted if a private session can be held on economic development.

Correspondence

Habitat for Humanity has invited the Board to the Dedication Ceremony for its 58th home built. The event will be Saturday, March 4, 2017 at 11:00am at 84 Woodrow Avenue, Delaware.

Mr. Johnson moved and Mr. Garrett seconded to approve the Ohio Department of Transportation 2016 Township Highway System Mileage Certification of 46.300 miles of public roads as of December 31, 2016. Vote: Haney-yes, Garrett-yes, Johnson-yes.

A request was made for placement of the speed trailer on Moore Road.

A request was made for model rockets at the park. No action.

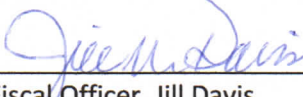
Financial

Chairman Johnson certified the Fiscal Officer provided current financial reports for the township. The current Cash Summary by Fund balances were: General Fund \$4,868,143.09, and Special Revenue Funds (Motor Vehicle License Taxes, Gas Tax, Cemetery, Road, and Fire Funds) \$3,527,144.59.

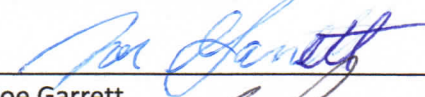
The Fiscal Officer certified funds have been appropriated and money is in the treasury to pay the bills. Therefore, **Mr. Garrett moved and Mr. Johnson seconded to approve all pending purchase orders, vouchers, and warrants #1587-1591, 12660-12689, totaling \$158,622.81. Vote: Haney-yes, Garrett-yes, Johnson-yes.**


As there was no further business, **Mr. Garrett moved and Mr. Haney seconded to adjourn. Vote: Haney-yes, Garrett-yes. Johnson-yes.** Meeting adjourned 9:30 pm.

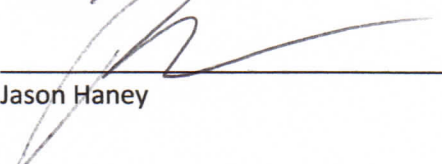
ATTEST


Fiscal Officer, Jill Davis

BOARD OF TRUSTEES


Joe Garrett


Bart Johnson


Jason Haney

February 22, 2017

CONCORD TOWNSHIP TRUSTEE MEETING

AGENDA

ROLL CALL

APPROVE MINUTES

PUBLIC INPUT

Tom Curtin Delaware County Preservation Parks

Sheila Hiddleston Delaware County Health Department

OLD BUSINESS

Additional Hours for Angie for FO, Zoning and Ops Director.

Sweeper on District 6 auction items

NEW BUSINESS

Scioto Reserve Curb and gutter cleaning

Rebid of the Electric Aggregation for Concord Township

Part time employee for Road Department to replace Billie

ZONING INSPECTOR

FIRE DEPARTMENT / OPERATIONS DIRECTOR

Fire Station Update

EMS Billing update

Ford Rd Drainage

Fiscal Officer

PAY BILLS – I would like to certify that the fiscal officer has provided financial records. I need a motion to pay bills, approve pending warrants, purchase orders and blanket certificates

Adjourn

**BOARD OF TRUSTEES
CONCORD TOWNSHIP, DELAWARE COUNTY, OHIO**

RESOLUTION NO. 022217-1

**A RESOLUTION TO GRANT FIRE CHIEF TODD COOPER THE AUTHORITY
TO ADD ADDITIONAL DATES WITH THE CITY OF COLUMBUS FOR USE
OF THE FORMER SCIOTO JUVENILE CORRECTION FACILITY FOR FIRE
TRAINING PURPOSES IN ACCORDANCE WITH THE RIGHT OF ENTRY
AND RELEASE OF LIABILITY AGREEMENT**

PREAMBLE

WHEREAS, the Board of Trustees of Concord Township, Delaware County, Ohio (“Board”) desires to enter into an Agreement with the City of Columbus for the use of the former Scioto Juvenile Corrections Facility located at 5993 Home Road, Delaware, Ohio (“Facility”) for the purposes of allowing the Concord Township Fire Department (“Department”) to participate in fire training; and,

WHEREAS, the Board has agreed to the terms and conditions included in the Right of Entry and Release of Liability Agreement (“Agreement”) presented to the Board for consideration; and,

WHEREAS, the Board desires to grant to Fire Chief, Todd Cooper (“Chief”), the authority to mutually agree with the City of Columbus to add additional dates and times that allows Department use of the Facility beyond April 21, 2017; and

WHEREAS, the Board desires to limit the Chief’s authority to the terms and conditions of the Agreement.

RESOLUTION

NOW THEREFORE, BE IT RESOLVED:

1. That the Board agrees to proceed with the Agreement with the City of Columbus to allow the Department to use the Facility for the purposes of fire training.
2. That the Board hereby grants the Chief the authority to mutually agree with the City of Columbus to add additional dates and times that allows the Department use of the Facility beyond April 21, 2017.
3. That the Chief’s authority to add additional dates and times is limited to the terms and conditions of the Agreement.
4. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of

Resolution No: 022217-1
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this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.

5. This Resolution shall be in full force and effect immediately upon adoption.

Mr. Garrett moved to approve.

Mr. Haney seconded the motion.

Voted on and signed this 22nd day of Feb., 2017 in Concord Township, Delaware County, Ohio.

**BOARD OF TRUSTEES
CONCORD TOWNSHIP,
DELAWARE COUNTY, OHIO**



Jason Haney
Trustee



Joe Garrett
Trustee



Bart Johnson
Trustee

Resolution No: 032217-1
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Eli Pinney Elementary School PTO

9989 Concord Road Dublin, Ohio 43017

Office: 614.798.3570 Fax: 614.718.8961

www.dublinschools.net/pinneyelementary.aspx

pinneypto@gmail.com



February 13, 2017

Concord Township Trustees
6385 Home Rd.
Delaware, OH 43015

Dear Trustees,

On behalf of the PTO at Eli Pinney Elementary School in Dublin, I would like to extend our most sincere thank you for the time and energy the fire department spent training our 4th and 5th grade students on CPR and AEDs.

Thanks to the fire department's efforts over 240 4th and 5th grade students were trained in CPR this year, which is amazing.

The students were very receptive to the training and I believe they learned a lot. While we hope it is a skill they will never need, we know they will be much better prepared because of their training. Cardiac emergencies can happen anywhere and to anyone. Statistics show that a quicker response time often leads to better outcomes for victims.

Through education, practice and preparedness, our goal is to make Eli Pinney a safer environment for all who walk through our doors. The Concord Township Fire Department helped make this possible.

Sincerely,

Michelle LoParo

Michelle LoParo

PTO awareness training coordinator

CASH SUMMARY BY FUND
Concord Township [2017]

Date: 02/22/17

FUND	Starting Balance 01/01/17	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Balances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL	4915200.40	36245.59	0.00	0.00	4951445.99	83302.90	0.00	0.00	4868143.09
02 -MOTOR VEHICLE LICENSE TAX	29394.92	2719.83	0.00	0.00	32114.75	2758.81	0.00	0.00	29355.94
03 -GASOLINE TAX	85963.78	8342.42	0.00	0.00	94306.20	22764.91	0.00	0.00	71541.29
05 -CEMETERY	40409.92	2900.00	0.00	0.00	43309.92	0.00	0.00	0.00	43309.92
10 -FIRE DISTRICT	2713667.24	1000.00	0.00	0.00	2714667.24	1055361.46	0.00	0.00	1659305.78
11 -ROAD DISTRICT	1489315.58	200500.00	0.00	0.00	1689815.58	4848.81	0.00	0.00	1684966.77
14 -MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14A-FEMA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14B-COMMUNITY PARK IMPROV GRANT FUND (CPIG)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 -GENERAL(NOTE) RETIREMENT(MAINT.FACILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	48678.56	5877.03	0.00	0.00	54555.59	15890.70	0.00	0.00	38664.89
TOTAL ALL FUNDS	9322630.40	257584.87	0.00	0.00	9580215.27	1184927.59	0.00	0.00	8395287.68

warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1587	798.00	V 1587	OHIO BUREAU OF WORKERS' COMPENSATION	BWC ANNUAL TRUE-UP PREMIUM 2016
1588	175.98	V 1588	HR BUTLER, LLC	PAYROLL PROCESSING FEES 2/17/17
1589	3558.49	V 1589	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 2/17/17
1590	45153.18	V 1590	HR BUTLER, LLC	PAYROLL SALARIES 2/17/17
1591	14669.57	V 1591	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 2/17/17
12660	350.50	VW12660	BUCKEYE READY-MIX, LLC	ROAD DEPT MATERIAL/MERCHANT CULVERT
12661	410.00	VW12661	OHIO INSURANCE SERVICES AGENCY, INC	TWP 2016 ACA INSUR REPORTING
12662	297.41	VW12662	FRONTIER	FIRE/ADMIN PHONE LINES
12663	39.00	VW12663	WORKHEALTH	ROAD DEPT ALC SCREEN TEST
12664	10.00	VW12664	DELAWARE COUNTY REGIONAL PLANNING COMM.	ZONING MAP UPDATE 36x50"
12665	500.00	VW12665	OTAS SYSTEMS LLC	ACCOUNTING SOFTWARE ANNUAL FEE
12666	261.80	VW12666	SHELLY MATERIALS, INC	ROAD DEPT MATERIAL - MERCHANT RD RIPRAP
12667	343.02	VW12667	DEL-CO WATER CO INC	ROAD/PARK/ADMIN/FIRE WATER BILLS
12668	330.43	VW12668	MADISON ENERGY COOP ASSOC INC	ROAD DEPT GAS UTILITY
12669	1184.40	VW12669	OHIO EDISON	PARK/ROAD/ADMIN ELECTRIC UTILITY
12670	303.63	VW12670	CIVITAS MEDIA LLC/DELAWARE GAZETTE	ADMIN/ZONING LEGAL NOTICES
12671	1290.51	VW12671	EXPRESS SERVICES INC	ROAD DEPT LABOR 1/30-2/9 58.5HRS
12672	1229.23	VW12672	PNC BANK	TWP ROAD & FIRE DEPT CHARGES
12673	103.99	VW12673	TIME WARNER CABLE	FIRE DEPT INTERNET SVC
12674	50.00	VW12674	OHIO ASSOC OF PUBLIC TREASURERS	ADMIN TFO 2017 MEMBERSHIP
12675	250.89	VW12675	VERIZON WIRELESS	FIRE/ROAD CELL PHONE BILLS
12676	645.92	VW12676	OHIO EDISON	FIRE DEPT ELECTRIC
12677	67.74	VW12677	DEL-CO WATER CO INC	FIRE DEPT WATER UTILITY
12678	135.00	VW12678	BATTERIES PLUS COMMERCIAL SALES	FIRE DEPT IV PUMP CHARGER
12679	8.61	VW12679	AIRGAS GREAT LAKES	FIRE DEPT GAS CYLINDERS
12680	119.83	VW12680	BOB BARCUS	FIRE DEPT PRINTER INK REIMB
12681	218.54	VW12681	INTERSTATE BILLING SERVICE, INC.	FIRE DEPT M343 REPAIR PART
12682	96.30	VW12682	PERFORMANCE CHRYSLER JEEP DODGE RAM DEL.	FIRE DEPT DAKOTA TRUCK PARTS
12683	118.00	VW12683	CLEVELAND STATE UNIVERSITY, URBAN AFFAIR	FIREDEPT EMERG PREP FORUM/WERLING/HAFNER
12684	40451.87	VW12684	OHIO POLICE & FIRE PENSION FUND	FIRE DEPT PENSIONS JAN'17
12685	36400.10	VW12685	OHIO INSURANCE SERVICES AGENCY, INC	MED,DENTAL,VISION,LIFE MAR'17
12686	196.98	VW12686	FRANKLIN EQUIPMENT	ROAD DEPT CHIPPER RENTAL/STORM
12687	6089.83	VW12687	PUBLIC EMPLOYEES RETIREMENT SYSTEM	TWP PENSIONS JAN'17
12688	2684.06	VW12688	OHIO BUREAU OF WORKERS' COMPENSATION	WORK COMP PREMIUM FEB'17
12689	80.00	VW12689	JASON HANEY	OHIO TOWNSHIP ASSOC REIMB FEES

Total Amount of Pending warrants

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158622.81